



MOUNTAIN RESOURCE CENTER

Regular Board Meeting – July 23, 2024

Peter Brettell – President
Steve Hayes – Treasurer

Christy Seabourne – Vice-President
Christy Stricker - Secretary

Meeting was called to order at 5:30 pm by Peter Brettell.

Present: Sarah Kinzer (CEO), Steve Hayes, Addie Nicholson, Christy Stricker, Christy Seabourne, Jim Walpole, Rebecca Taylor, Miles McNamee, Clif Watkins, Jennie Guerts (CFO), Tracy Hofeditz, Marilyn Saltzman

Absent: Gil Gomez, Bruce Atchison

Mission Moment

N/A

Approval of previous Board meeting minutes

A motion to approve the May board minutes, as presented, was made by Jim Walpole, seconded by Addie Nicholson, and approved unanimously.

CEO Report

Planning for the Met in the Mountains gala on Sept. 5, 2024, is in full swing. Items for the silent auction have already started to come in and Peter has acquired some sponsors. Sarah will ask Lisa Feldman to send an editable, possible sponsor letter to the board. Sarah will also send the board a google doc showing which sponsors and silent auction have already been received.

An informational pamphlet was mailed to lapsed donors sharing services of MRC, along with a personalized letter with donation options. In the last quarter of the calendar year, MRC is switching donor information from Network for Good to Sales Force. Sales Force has a more robust platform to record donor notes.

Many grants were awarded at the end of the fiscal year. Back to school drive is August 1, 2024. The closing of the Resale store required a lot of work from Sarah and her team. We have several new staff as well as previous staff in new roles:

Carla Keitlen will transition to being our Preschool Director
Lily Susmark will transition to being our Paraprofessional & Community Engagement Associate
Meredith Guthrie will transition to being our new Classroom Teacher
Leslie Johnson is a new hire as our Preschool Assistant Director

Other new staff onsite are as follows:

Deena Nottingham was hired as our new Case Manager
Corrine McDermid was hired as our new Marketing & Events Coordinator

MRC will be handing out preschool information and sunscreen at Elevation Celebration. Sarah asked for board members to sign up for MRC's booth. MRC is excited that Lori Christiansen, a member of the job training program, applied and has been hired to be the front desk person.

Executive Committee Report

N/A

Finance Committee Report

At the end of fiscal year, June 30, 2024, MRC's net financial position versus budget was positive by approximately \$51,000. Depreciation on MRC's building and the write-off of the Resale Store inventory resulted in a net deficit of approximately \$62,000. Cash finances at the end of the year are excellent

Preschool finance committee set up a group to look at insurance. The new insurance standards of UPK require that MRC add new coverage for Cyber and Crime exposures. The Committee recommends that MRC also add an umbrella policy. MRC is not considering a specialized policy with sexual misconduct and child abuse at this time. The reasons for this decision include the small size of the preschool, resulting in a small teacher base. The teachers are well known to MRC staff, and a criminal background check is done on all teachers and volunteers. MRC policy also requires at least two adults in the room at all times. Teachers and volunteers also go through a specific training with regards to working at a preschool. MRC is going to monitor the preschool this year and conduct an audit at the end of the school year to discuss improvements.

Colorado Child Care Contribution Tax Credit is designed to allow people to donate directly to schools, like MRC Preschool. MRC will provide the supporting documentation required to claim the tax credit for any donation of at least \$500 during the "paddle raise" segment of the Gala.

New Business

N/A

Old Business

The Resale Store was handed over to Community Nest, who is now running it as of July 1, 2024. The Mountain Resource sign will be taken down within the week. Thank you to the MRC staff for getting the hand off of the store ready. Thank you to Rebecca Taylor, as a board member, for giving Peter and Steve advice on this transition. MRC will keep good relationships with Community Nest.

Adjourned at 6:24 pm by Peter Brettell.

Submitted by Christy Stricker

Approved by Board: September 24, 2024